



THE VIRGINIA DEPARTMENT OF VETERANS SERVICES *Serving Those Who Served*

VCCS Veterans Certifying Officials Workshop Wednesday, September 25, 2013



Virginia Department of
Veterans Services

Veterans Education, Training, and Employment

... serving those who served





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Approvals

- Deemed Approved Programs
- Non-College Degree Programs
- Application for New Approval



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Deemed Approved Programs

- All degree programs are deemed approved by law (PL 111-377)
- Degree programs do not need to be submitted for approval
- New and modified non-college degree programs are submitted to ELR for review



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Non-College Degree Programs

Effective October 1, 2013

New and revised non-college degree programs need to be submitted to the SAA for approval.

Program modifications sent to ELR that have not been processed prior to October 1, 2013 should also be submitted to the SAA.



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Non-College Degree Programs

Effective October 1, 2013

Previously approved programs will be grandfathered into the current approval as long as the program meets approval criteria.

The SAA will audit all NCD programs currently approved to ensure the programs meet approval criteria.



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Non-College Degree Programs

Effective October 1, 2013

The United States Department of Veterans Affairs (VA) Notification Form for Modifications to Programs will not be used for submitting changes to the SAA.

Changes should be submitted on the *Application for Revised Program Approvals*.

COMMONWEALTH OF VIRGINIA
Department of Veterans Services
State Approving Agency for Veterans Education and Training

Application for Revised Program Approvals

(Purpose: This application should be completed only when requesting approval of new programs, withdrawing programs, changing the name of programs; listing programs in teach-out and change in clock or credit hours for certificates or diplomas. For all other request contact your assigned Regional Manager or the SAA office Manager at 804-786-0571).

Name and Address of Institution		Date of Request:	
		Accreditation Status	
		<input type="checkbox"/> Accredited	
		<input type="checkbox"/> Non Accredited	
Facility Code:		Type of School	
		<input type="checkbox"/> IHL (Degree Granting)	
		<input type="checkbox"/> NCD (Non-Degree Granting)	
Type of Action Requested			
<input type="checkbox"/> New Program <input type="checkbox"/> Program Withdrawal <input type="checkbox"/> Program Name Change	<input type="checkbox"/> Teach-Out <input type="checkbox"/> Change in Credit Hours <input type="checkbox"/> Change in Clock Hours	Term	
		<input type="checkbox"/> Semester <input type="checkbox"/> Quarter	
		<input type="checkbox"/> Non-Standard	
Type of Program(s) To Be Approved (Check all that Applies)		General Information	
<input type="checkbox"/> Degree Undergraduate <input type="checkbox"/> Degree Graduate	<input type="checkbox"/> Certificate <input type="checkbox"/> Diploma	Effective Date(s):	
		# of Veterans enrolled or waiting to enroll:	
Official(s) who will serve as Contact person for approval:		Phone:	
		Fax:	
		E-mail:	



Third Party Contract Information

Is any portion of the requested programs being offered by a third party? *(If there is a partnership or contract with a third party please provide establishment's' name, address, point of contact and phone number; if there is no third party please indicate with N/A).*

Establishment Name:

Address:

Contact Name:

Phone Number:

Requested Documentation(must be submitted in duplicate)

For requesting approval for New Program(s), Change in hours for certificate(s) or diploma(s), or program(s) name change provide the following:

1. The program curriculum with course descriptions of each course required for the program, number of credit/clock hours per course and total number of hours to complete the program *(if program is measured in credit hours annotate semester or quarter hours);*
2. Copies of the institution approval from the school accrediting agency if accredited
3. Evidence that program has been approved by, or you have received a waiver from SCHEV
4. Schools that fall under another State Agency oversight, such as Barber and Cosmetology Schools, provide two copies of the approval or license to operate;



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Application for New Approval Workforce Development Departments

The SAA recommends that all of the non-credit workforce development offices apply for separate facility codes.



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Application for New Approval

Benefits of Separate Facility Codes

- The certifying official and/or point of contact for the SAA and VA will be more knowledgeable of noncredit courses and programs
- Gives noncredit workforce offices more control over funds (i.e. reporting fees) and program issues



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Application for New Approval

Benefits of Separate Facility Codes

- Allows for more face time between SAA and noncredit workforce leaders/staff through compliance surveys and technical assistance visits
- Provides separate link on GI Bill website for noncredit workforce courses and programs



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QUESTIONS ?