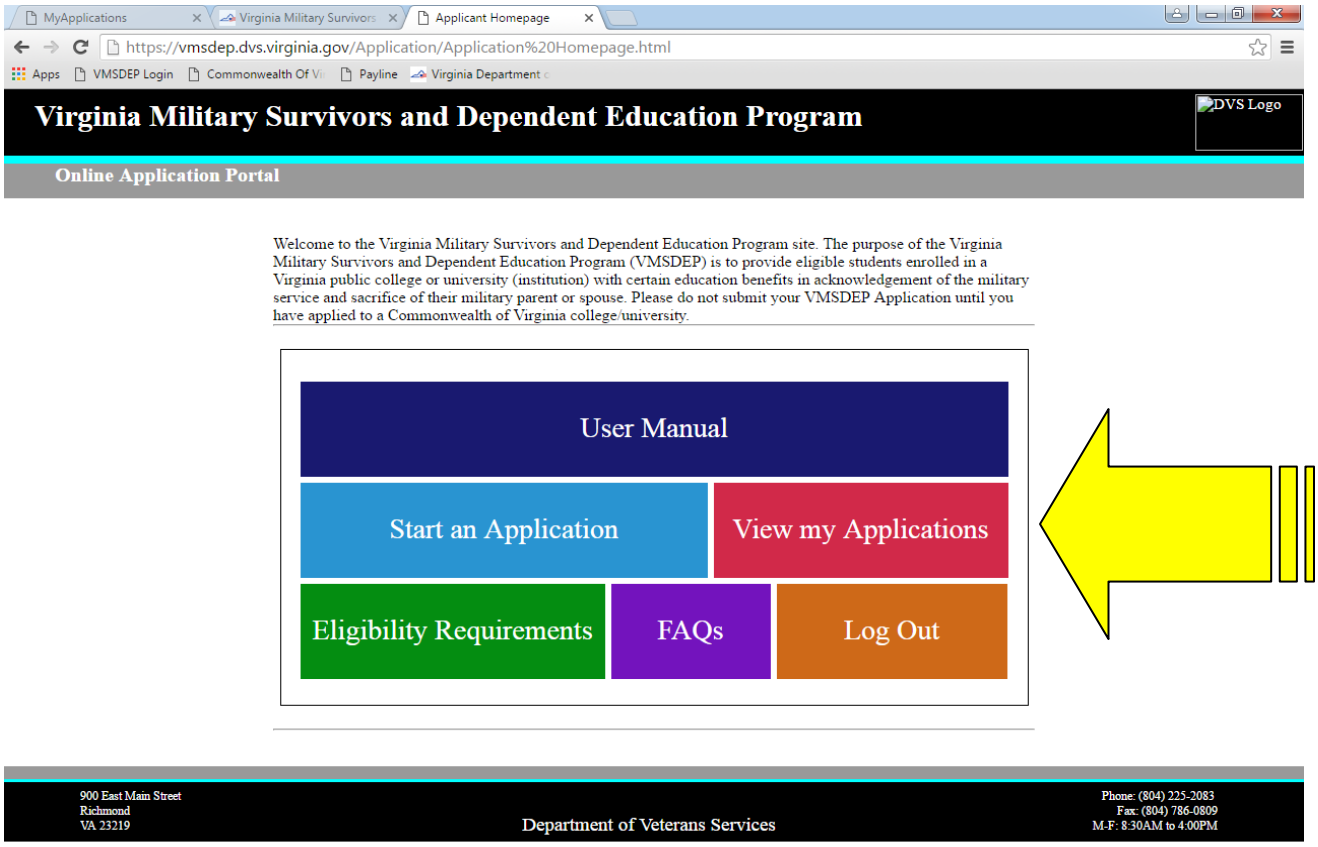
How To Upload Documents to Your VMSDEP Application

1. Log into your account at
   https://vmsdep.dvs.virginia.gov/Application/Login/Login.aspx

2. Select *View my Applications*



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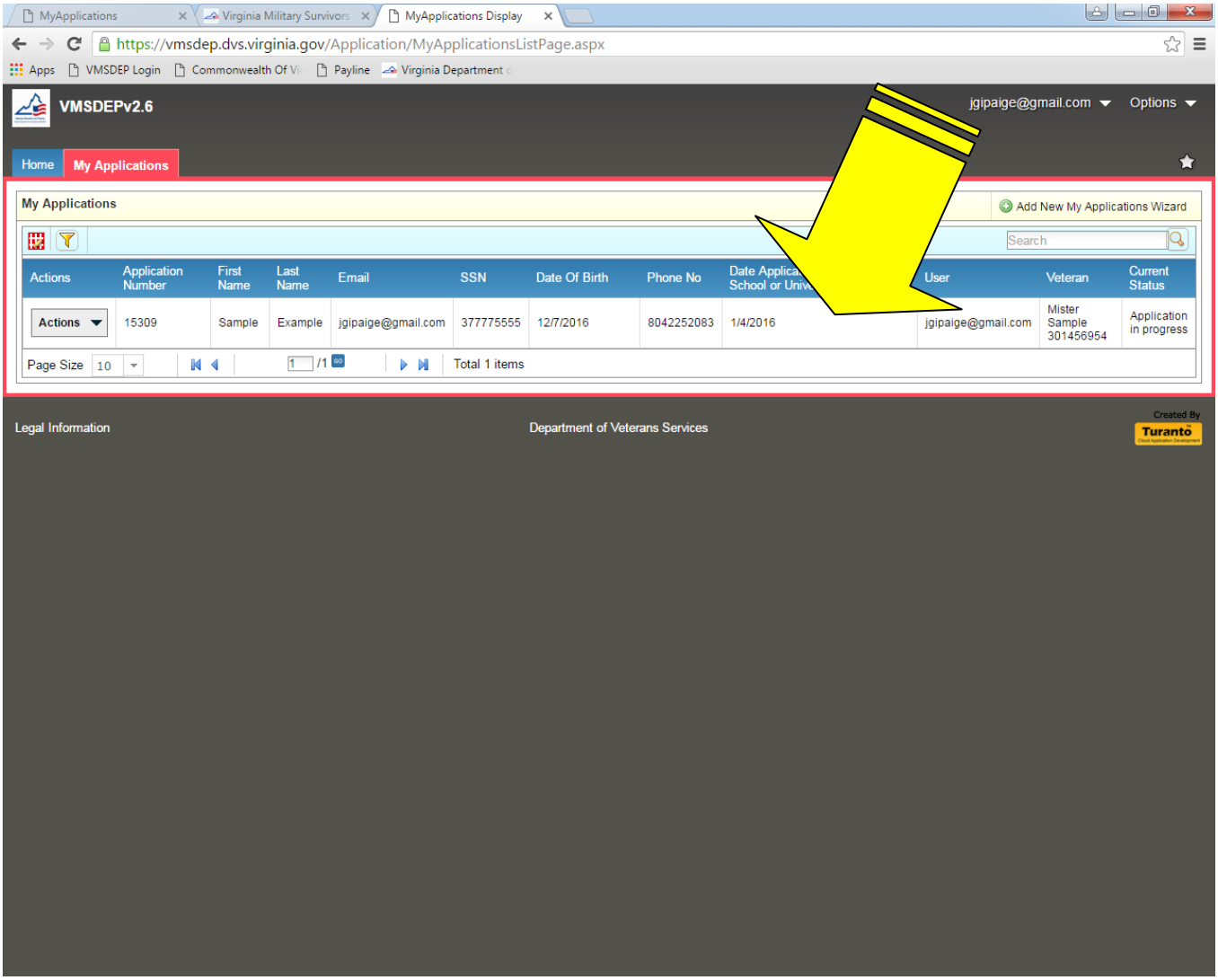
3. Double click anywhere within the row



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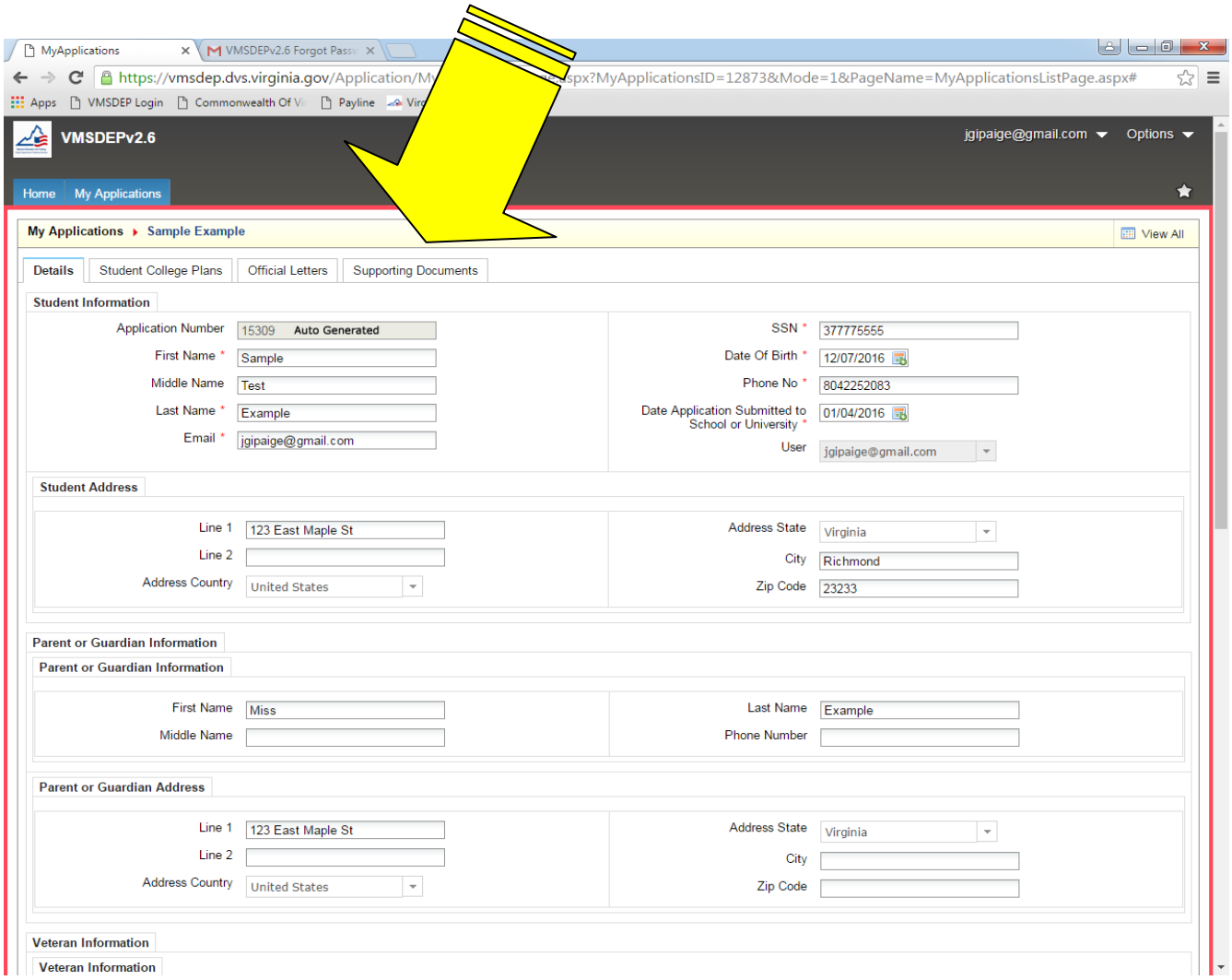
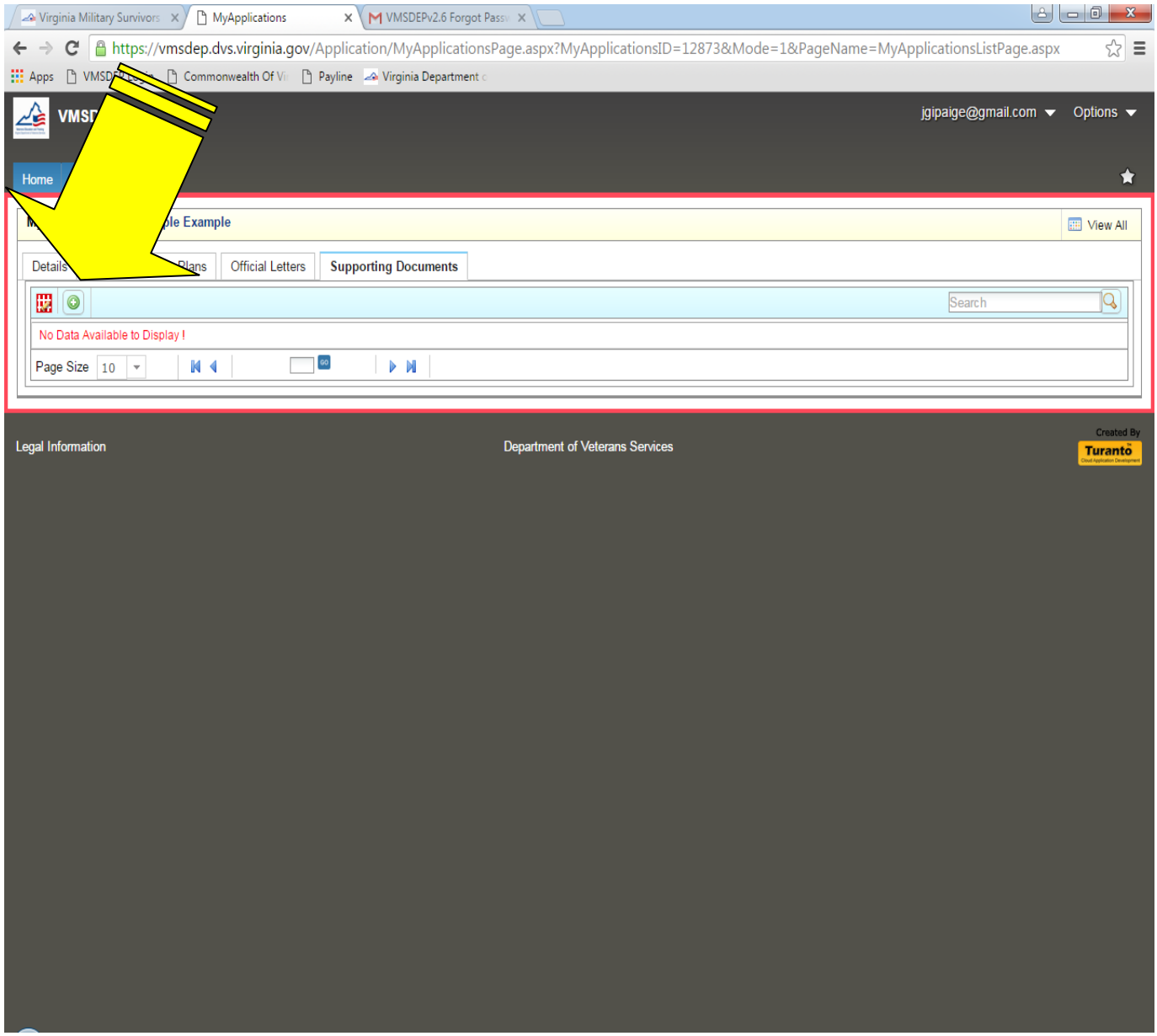
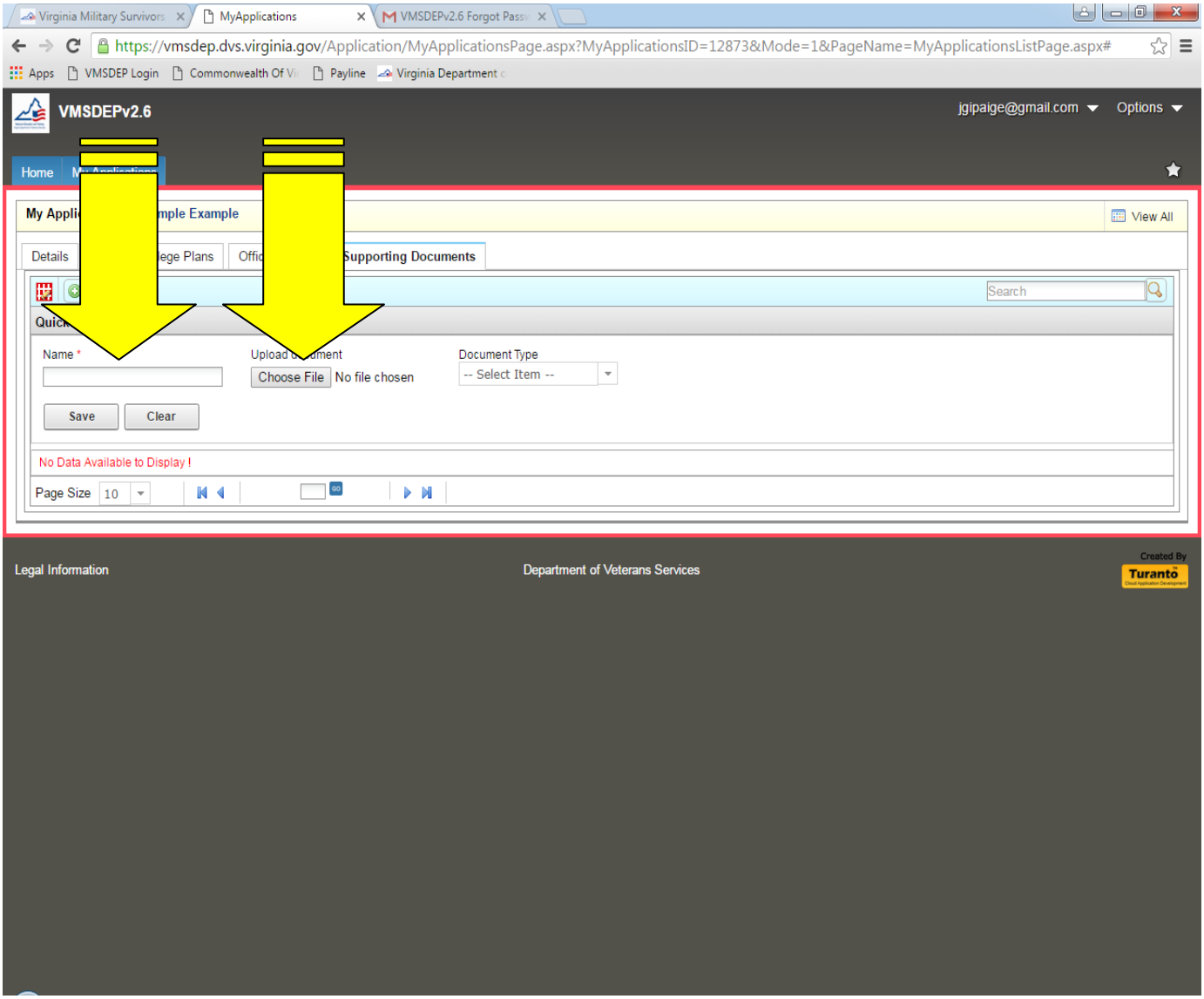
4. Click *Supporting Documents* tab.



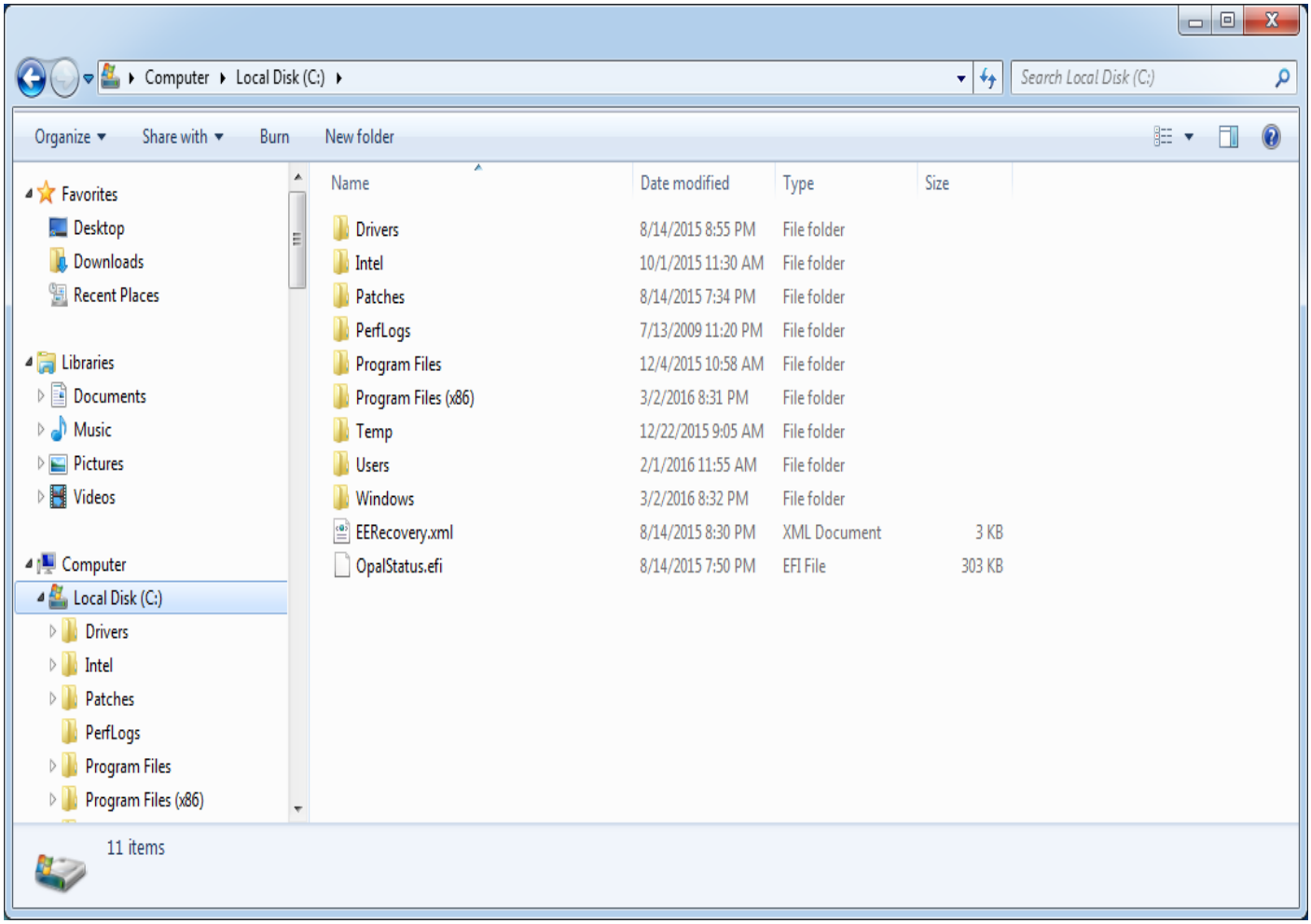
5. Click the “green” plus sign



6. A) Name the document, B) Choose File……..



7. Locate and double click the file **YOU** saved on your hard drive, jump drive, flash drive or thumb drive



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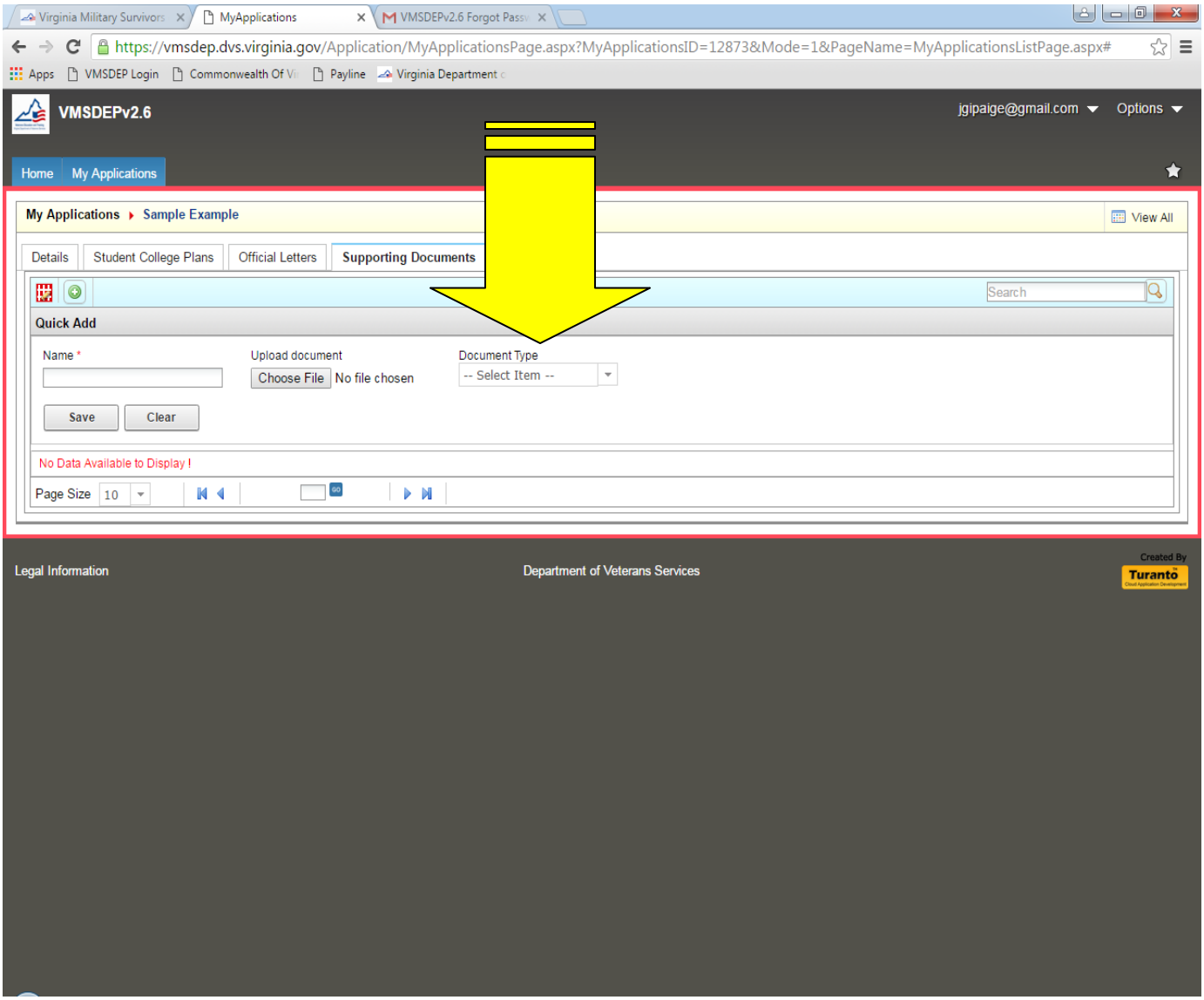
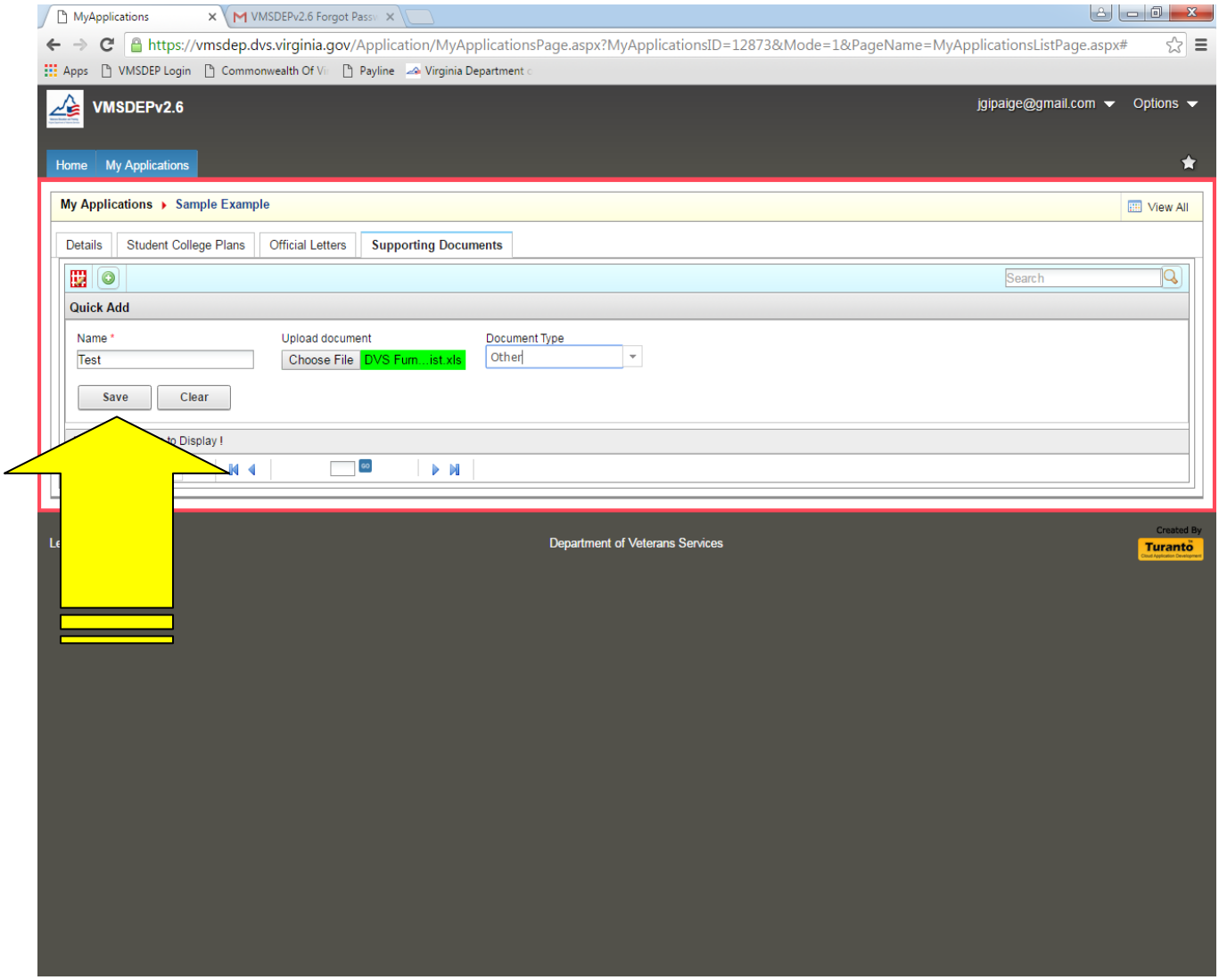
C) Choose Document Type



8. Once you've completed each section, click Save



9. Repeat these steps for each different set of documents you would like to upload.

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