myVMSDEP Portal
Quick Start Guide
The purpose of this quick start guide is to provide applicants a brief overview of the myVMSDEP Portal.

The myVMSDEP Portal will be used to submit an application for and manage your VMSDEP benefits.

The portal is designed to support the following:

- A student >=18 years old may create and submit an application.
- A parent may create and submit an application for a student <18 years old.
- A Veteran may create and submit an eligibility request.
  - Veterans can now upload their information and documents without submitting the dependents application.
- A Veteran may create and submit an application for a student <18 years old.
Prior to beginning an application, please visit the Virginia Military Survivors & Dependents Education Program (VMSDEP) Overview and VMSDEP Frequently Asked Questions (FAQs).

To access the overview, please click: VMSDEP Overview
- The website overview will provide the following:
  - Basic Overview about the VMSDEP Program
  - Benefits and Eligibility Requirements
  - Gathering Supporting Documents

To access the FAQs click: VMSDEP FAQs
- The FAQs will provide additional guidance about the VMSDEP benefit.
Student/Veteran Portal Registration

- You have been sent a link via email to recover your password.
- If you haven’t already done so, select the link on the email you received and follow the steps to recover your password.
- Once done, login to the portal and update your profile in the *myVMSDEP* Portal.
Portal Icons Legend

Application Icon Legend

The following describes the icons that may appear on the Student Application main page.

- 🟢 = Completed Section
- 🟥 = Incomplete Section
- ⚫ = Section is Unavailable

- 🟠 = Waiting for DVS action
- ✅ = DVS Approved
- 🍀 = DVS Declined
Confirmation, Information and Warning Banners

- The Warning banner will appear if:
  - Information is incorrect or not valid.
  - If a document or a response is still needed.

- The Confirmation banner will appear when an action has taken place i.e. Application submission, Link to a Veteran.

Information Banner will display with pertinent information about an activity or field.
To submit an application, complete appropriate Steps 1-6. The Portal will guide you through the steps to ensure completeness and accuracy prior to submission.

- *Step 3 is only needed if the Veteran is deceased.*

You can update the Veteran and Parents information by doing the following:

- Manually enter the Veterans and/or Parents information.
- Link to the Veteran and/or Parent.

Note: In order to link to a Veteran or Parent, they must have an account created.

Note: In order to link to a Veteran or Parent you must furnish:

- Veterans or Parents Last Name
- Veterans or Parents SSN
- Veterans or Parents Date of Birth
College Information

- If you have already submitted an application, or after you submit an application; you can update the college information in Step 6 Application Management.

- Enter all mandatory data to inform DVS and your school of your intentions for the upcoming term(s).
Add Benefits Example

Enter information for the upcoming Term

Information will save and display on the benefits page.
If you have any questions please contact the VMSDEP office.

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