

VDVS-JLC “*Day on the Hill*” Wednesday, January 17, 2024

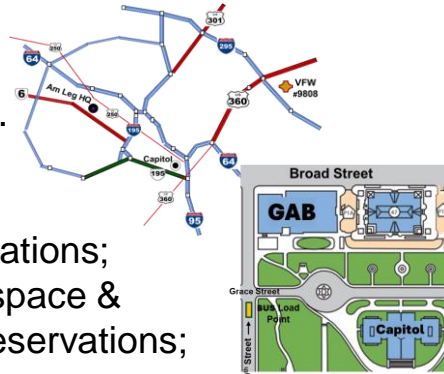
PREPARATION:

Date Selection – Review GA
2024 Session & select date –
Wednesday, January 17, 2024



RALLY Points & Muster Locations

– Coordinate organizations & facilities to assist with moving members to the State Capitol.



GA Staff Coordination –

Develop arrival/departure locations;
Entry into facilities; Meeting space &
session attendance gallery reservations;
prayer & announcement.

Virginia House of Delegates

Clerk of the House, G. Paul Nardo
HOUSE OF DELEGATES STAFF DIRECTORY
https://publications.virginiageneralassembly.gov/display_publication/224
Post Office Box 406
900 E Main St, Richmond, VA 23219
Richmond, Virginia 23218

Committee Operations Director **Cathy Hooe**
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Sergeant at Arms and House Information
& Communications Services Director,
Jay Pearson JPearson@house.virginia.gov
HICS@House.virginia.gov
(o) (804) 689-1524 (c) (804) 614-4924
House Chamber – Gallery Seating

Senate of Virginia (LINK)

Susan Clarke Schaar, Clerk of the Senate
Senate Clerk's Office, Rose Ramsey
Senate Chamber - Gallery Seating
r Ramsey@senate.virginia.gov
(804) 698-7400 /-7402

Virginia Capitol Police Col. John McKee
(804) 786-2568 (Dispatch)
Security Screening
SGT Brigil & Officer John Nicholson

Virginia General Assembly 2024

Mon, Nov 20, 2023 - PreFiling Begins

Wed, Jan 10, 2024 – Session Opens (60 Days)

Mon, Jan 15, 2024 – MLK Day (Lobby Day)

Wed, Jan 17, 2024 – JLC “*Day on the HILL*”

Tue, Feb 13, 2024 – GA Chamber Crossover

Sat, Mar 9, 2024 - Session Adjourns “Sine Die”

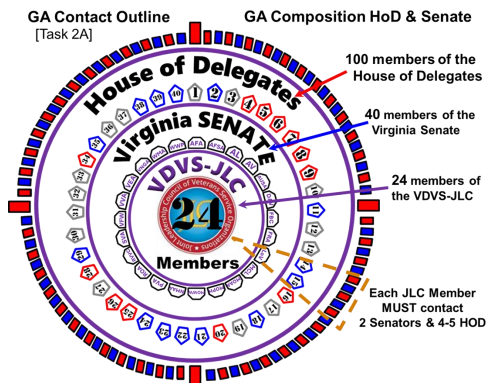
GA Session Attendance –

Set-Up as many meetings prior to arrival.

GAMVC, House & Senate Committee
Members (Chair, VChair, etc...), Individual
Elected Representatives and Gallery
attendance in both chambers during Session.



Office Appointment



VDVS-JLC “Day on the Hill”

Wednesday, January 17, 2024



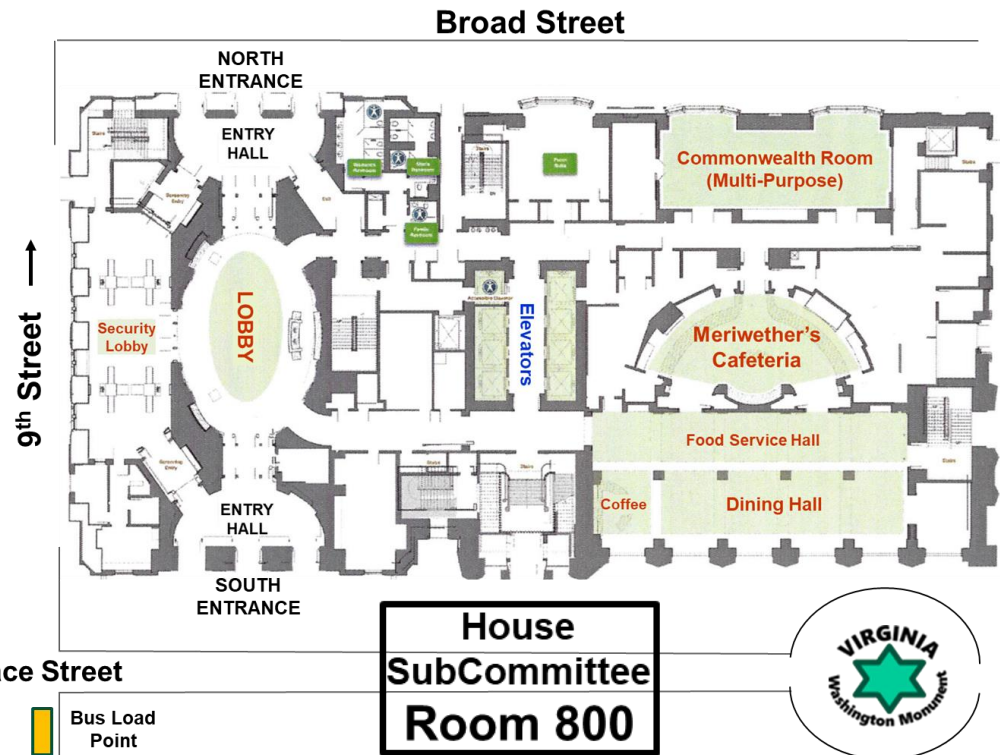
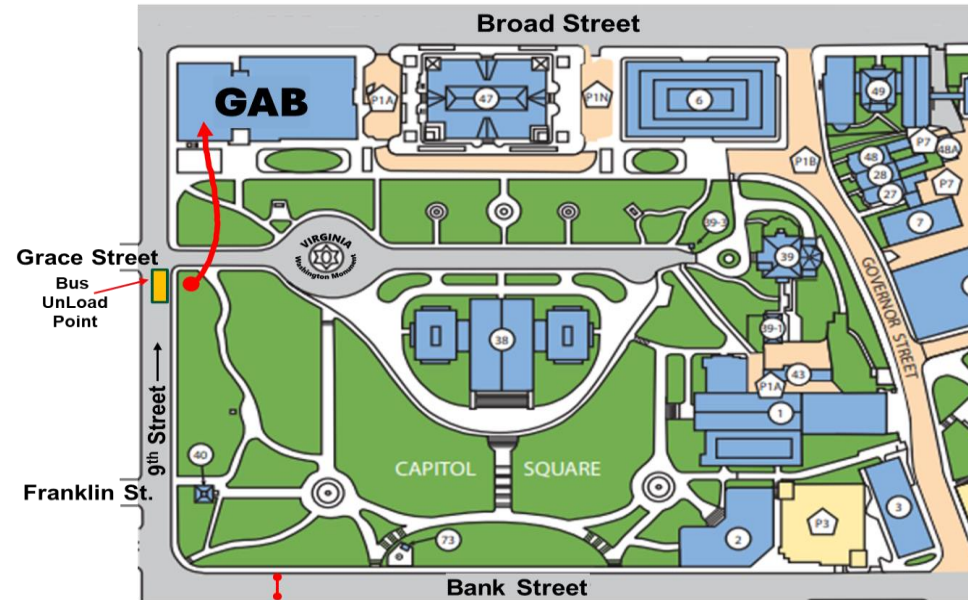
STAGING:

Assemble @ VFW & Amer Leg Rally Pts.
Bus movement to State Capitol GAB
offload 9th & Grace.

Entry of GAB @ South Entrance; proceed
thru **security** & move to elevator.

Check-In & Info Brief: Assemble at Conf
Rm 800. Welcome & info papers provided
as needed. – **ADVOCATE!!**

Virginia General Assembly and State Capitol



**House
SubCommittee
Room 800**

Grace Street



Bus Load
Point

VDVS-JLC "Day on the Hill"

MOVEMENT to CONTACT:

(Staging Complete ; Assembled in Conf Room #800)

Meeting Participation/ Office Visits

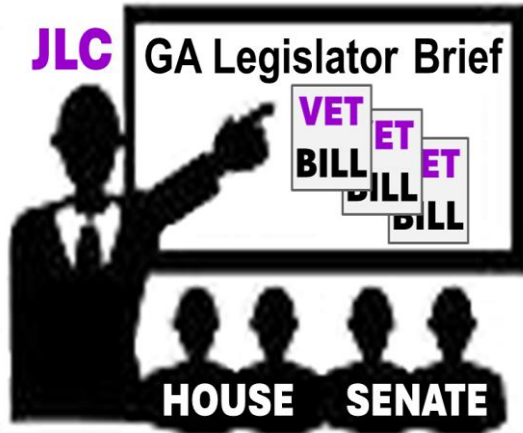
General Assembly Military & Veterans Caucus (GAMVC)

GA Legislator Briefings

GA Member Office Visits

GA Session Gallery Attendance

(Opening Pray & Announcement)



Office Appointment

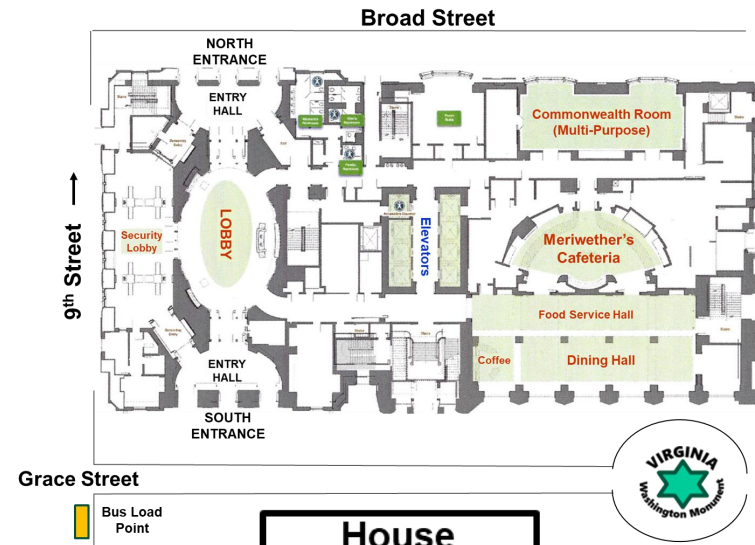


HOUSE & SENATE Session Attendance

PRAY



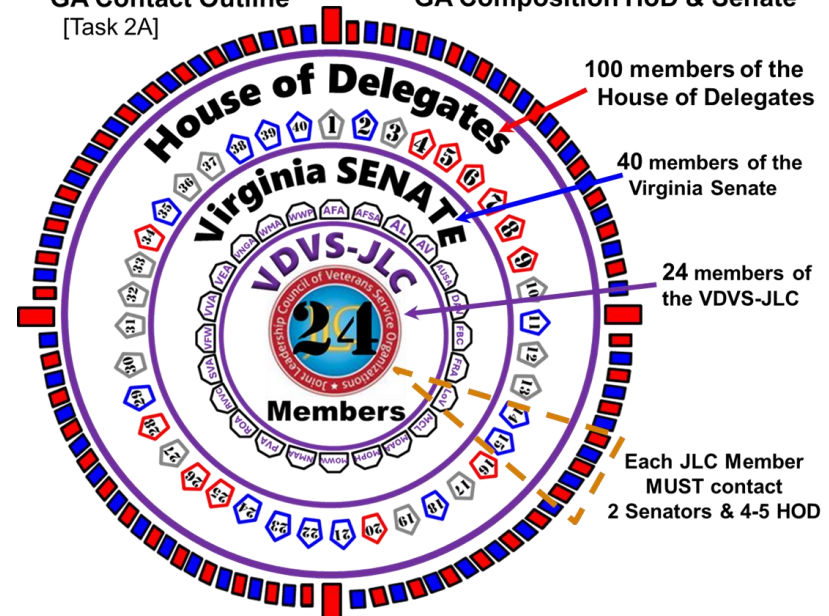
FLOOR
Announce



House
SubCommittee
Room 800

GA Contact Outline
[Task 2A]

GA Composition HoD & Senate

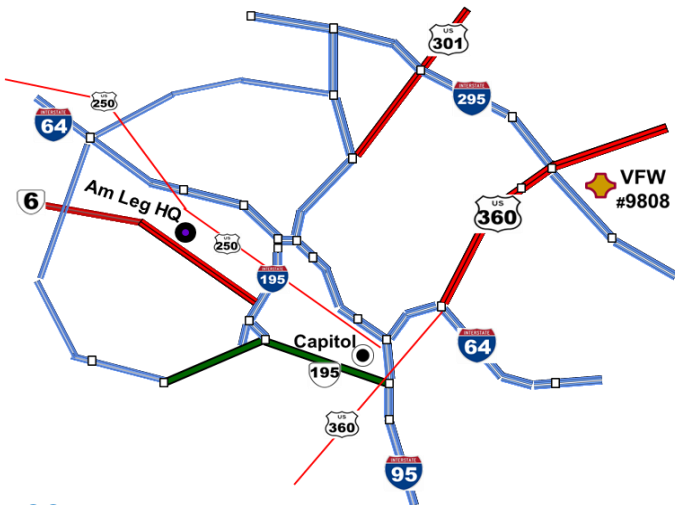
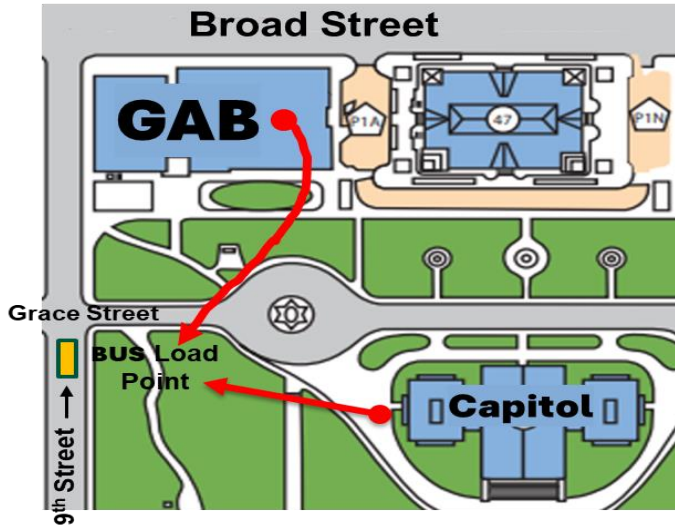


24 Dec 23

RETURN to BASE (RTB): POST-EVENT Actions -

**(Contact Complete ; Prep to Return
Depart Capitol Gallery**

Move to Bus (transport) or Café (lunch)



"Thank You" to
elected representatives.
Repeat key message
points



“FOLLOW-UP” - Invite local elected legislators to your Post's General Membership Meeting to update your members on the status of JLC legislative initiatives.



After-Action Review (AAR) - Schedule an AAR for the leadership & key participants shortly after the GA Session. Take this data & present it to the VDVS-JLC VSO membership @ the 1st Qtr 3rd Meeting SPRING (March 2024)



STAGE:

VFW Post #9808
7168 Flag Lane,
Mechanicsville, VA

Virginia General Assembly
Building **GAB** (State Capitol),
201 North 9th Street
(9th & Broad),
Richmond, VA 23219

TIMELINE – JLC Members	TIMELINE – American Legion
0700 Meet & VFW (Coffee/Donuts)	
0730 Depart VFW (Bus)	
0800 Arr GAB (Bus @ 9 th & Grace)	
0800 GAMVC Meeting (Ldrs)	STAGE: American Legion VA-HQ 1708 Commonwealth Ave., Richmond, VA 23230
0815 Entry (Security) GAB	
0830 Assemble in Conf Rm 800	
0915 JLC Meet Convene	
0945 Break	
1000 GA / JLC Brief Rm 800	0930 Depart Amer Leg HQ (Bus)
ISSUE Discussion	1000 Arrive GAB (9 th & Grace)
	1015 Entry (Security) GAB
	1030 GA / JLC meet/Brief Rm 800
1100 GA / JLC meet Adjourn	
ADVOCATE	ADVOCATE
1200 Seats (both Chambers)	1200 Seats (both Chambers)
1300 Depart for Lunch (Café)	1300 Depart for Bus
Meriwether's Cafeteria	1330 Load & Depart GAB
1415 Load & Depart GAB	1400 Arrive Amer Leg HQ (Bus)
1445 Arrive VFW	

Duty	Primary	Alternate		23-Dec-23
Officer in Charge	Kevin Hoffman	Monti Zimmerman		
Staging Area Manager	Joanne Smith	???		
Duties:	<i>Ensure VFW Post #9808 is open and coffee & Donuts available. Assign a bus driver.</i>			
Bus Driver	???	???		
Duties:	<i>Ensure bus is operational & fueled. Know the route and destination. Have a cell phone # ???-????</i>			
Bus Captain	Rick Raskin	Terry Moore		
Duties:	<i>Marshall passengers & develop/maintain a manifest. Communicate with bus driver</i>			
GAB Manager	Jay L. Marts	Glenn Yarborough		
Duties:	<i>Secure GAB Room 800 for use. POC: Deborah Callahan, Committee Operations Coordinator 804.698.1543 E: dcallahan@house.virginia.gov</i>			
GAMVC Meeting	Kevin Hoffman	Monti Zimmerman	Glenn Yarborough	Denice Williams
Duties:	<i>Attend GAMVC meeting representing the JLC</i>			
JLC Meeting	Kevin Hoffman	Monti Zimmerman	Glenn Yarborough	Claudia Flores
Duties:	<i>Chair the JLC Meeting</i>			
House Session Attend	Monti Zimmerman	Bill Aramony		
Duties:	<i>Marshall members to assigned seating (50); coordinate with House SGT @ Arms (Jay Pearson)-House Clerk's Office; Info & Comms Svcs 804-698-1500/24, HICS@house.virginia.gov. JLC announcement by Delegate Reid #28 from the floor; AL Chaplain Madtes to conduct prayer.</i>			
Senate Session Attend	Kevin Hoffman	Bill Feasenmyer ??		
Duties:	<i>Marshall members to the assigned seating (15); coordinate with Senate Clerk's Office-Rose Ramsey Rramsey@Senate.Virginia.Gov 804.698.7400; ensure JLC announcement is made by Senator Reeves #28 from the floor; VNGA Chaplain LtCol Brett Johnson to conduct prayer</i>			